



Dhakuria Co-operative Bank Ltd.

68, Tanupukur Road, Dhakuria, Kolkata-700 031

Regn. No. : 02/1932 dt. : 09.01.1932

Memo No: DCBL/102/2025-26

Date: 21-06-2025

Notice Inviting Quotation for purchasing Canon imageCLASS MF465dw printer

Dhakuria Co-operative Bank Ltd. invites sealed quotations from experienced vendors for the **purchase of Canon imageCLASS MF465dw printer** with a 3-year warranty. The **vendor must provide support and service during the warranty period**. Interested vendors are requested to submit their quotation in a **sealed envelope**, addressed to **The CEO, Dhakuria Co-operative Bank Ltd.**, on or before **30-06-2025 by 11:00 AM**.

In the quotation, please clearly mention the model number, total price inclusive of all taxes, applicable GST details, and complete warranty information. No separate delivery or additional charges will be paid apart from the quoted price of the printer. Full payment will be made only after successful delivery and installation of the machine at the Bank's office premises, along with submission of a valid GST invoice.

The Bank also intends to offer its existing photocopy machine, **Canon iR2520 bearing Serial No. FQU82638, for buyback**. Vendors may inspect the existing machine before quoting the buyback price. **Inspection can be done from 23rd June 2025 to 27th June 2025 between 9:00 AM and 7:00 PM at the Bank's premises**. Interested vendors are requested to quote the buyback price for the said machine along with their quotation for the new printer.

If you have any queries or require further information, please contact our office at the numbers **033-2415-8575 / 2415-4055** above or write to us at **dhakuriacooperativebank@yahoo.com**.

The date of opening of quotations will be communicated through telephone or email. Interested parties are requested to remain present during the opening; therefore, please ensure that your contact number and email ID are clearly mentioned in the quotation.

The Bank reserves the right to accept or reject any or all quotations without assigning any reason. A **work order will be issued to the selected vendor with a specified delivery date**. If the vendor fails to deliver the product in time, the Bank may assign the order to the next eligible vendor. The Bank's decision in this regard will be final.



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21-06-2025

Chief Executive Officer
Dhakuria Co-operative Bank Ltd.

CEO
DHAKURIA CO-OPERATIVE BANK LTD.